

BHS Student Directory Q & A

***** Return forms to school office by Wednesday, September 9th *****
(in order to have most current information in the directory)

The BHS Student Directory, published by the Bellevue High PTSA, is created from information provided by the Bellevue School District.

How do I ensure my data is accurate for the BHS Student Directory?

Submit an updated **Student Profile** form to registrar or school office manager.

Where do I get my **Student Profile**?

A Student Profile print-out for your child has been sent to your mailing address, along with a BHS Student Directory form.

What is included in the Student Directory?

Student Name, Grade, Home Phone number, Mailing Address, Student Lives With names and (one or two) Email Address(es).

Why is the other information on the **Student Profile** needed?

Beyond containing information for the directory, revised forms need to be returned to school as they contain important contact numbers maintained in the Bellevue School District database in the event of an emergency.

How do I get my directory?

A directory is included with the first PTSA membership per household (1 free directory per family) and additional directories can be purchased. PTSA membership forms and directory purchase information is available on the PTSA website. They will then be available for pick up at Open House or after in the activities office.

How should I respond to **Student Profile** question: “Should student directory information be released as explained above?”

Answer “Y” to ensure inclusion of your student in the directory.

If I have an Unlisted home phone number (and indicated (U) on the Student Profile form), and would like it to be included in the BHS Student Directory, what should I do?

Fill out the applicable section on the BHS Student **Directory form** and turn it in along with your updated **Student Profile**.

If you have any questions, please e-mail the Directory Publisher, Julie Chaloupka, at jachaloupka@live.com or call her at (425)467-5917.